



**MEGACOM**  
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## COMPUTER/NETWORKING SERVICE & REPAIR ORDER FORM

CUSTOMER INFORMATION		SYSTEM INFORMATION	
Company Name:		VENDOR:	
Street Address:		MODEL:	
City, State, ZIP:		SERIAL #:	
Contact Name:		Warranty Period?	
Phone #:		PURCHASE DATE:	
Fax #:		FAILED DATE:	
2nd Phone #:		EMAIL ADDRESS:	
<i>** From Notebooks to Networking Since 1993 – Celebrating our 30th Anniversary! **</i>			
Received With:			
Symptom/Problem Descriptions:			

Service Performed:	Received By:
	Serviced By:

SERVICE RATES	SERVICE	RATE	HOUR	TOTAL	REMARK
	Bench Service / Peripheral Installation	\$100.00/hour			The maximum service charge will not exceed \$150.00 (1.5 hour) regardless of actual service hour.
	On-Site Desktop PC Service/Support	\$120.00/hour			\$200.00 minimum service charge per service incident request regardless of actual service hour.
	On-Site Networking / Server Systems	\$150.00/hour			\$250.00 minimum service charge per networking or server related service requests.
	<b>TOTAL PARTS:</b> <i>(Add 9.5% CA Sales Tax)</i>			\$	
<b>TOTAL DUE:</b>			\$	All charges are based on COD – no exceptions!	

*Note: Additional charge may incur for an exceptional case with prior discussion and agreements with customer.*

**Limitation of Liability:**  
 All services are based on and covered by MEGACOM's terms of standard warranty and policy. By signing this form, you hereby agree that the terms and conditions set by MEGACOM are binding. Customer payment will be required for service or parts provided out of corresponding manufacturer's warranty coverage. Customer agrees to remit payment for the full amount of the invoice to MEGACOM upon completion of service. Customer furthermore agrees that customer is responsible for maintaining complete and valid backup of data and MEGACOM and its employees will not be held responsible for any loss of use, revenue, profit, productivity, business record, and any unforeseen damage that may result from obtaining the service through MEGACOM.

**I/We have read above policy and fully understand and agree with the terms specified. We agree to pay total amounts due upon completion of service and fully agree to the terms specified in all invoices.**

Customer Name: ----- Signed: ----- Date: ----/----/-----



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HP Value Added Reseller • Datto Continuity DCDS • A+ Authorized Gold Level Service Center • Intel Product Dealer  
 Microsoft Certified Professional • Microsoft Small Business Specialist • RingCentral Cloud PBX Partner